

**Poland Planning Board**  
**August 13, 2013 – 7:00 pm**  
**Town Office Conference Room**

**MINUTES**

**CALL TO ORDER**

George Greenwood calls the meeting to order at 7:02 pm with members James Porter, William Foster, and Dawn Dyer present. Members Carl Duchette and William Willett are absent with notification. Alternate Dawn Dyer will be a voting member this evening.

**BOARD REORGANIZATION**

- Member James Porter moves to elect George Greenwood chairman of the board, seconded by Member William Foster. No discussion.  
Vote:            YES – 3            NO – 0            ABSTAINED – 1
- Member James Porter moves to elect William Foster vice chairman of the board, seconded by Dawn Dyer. No discussion.  
Vote:            YES – 3            NO – 0            ABSTAINED – 1
- Vice Chairman William Foster moves to elect James Porter secretary of the board, seconded by Dawn Dyer. No discussion.  
Vote:            YES – 3            NO – 0            ABSTAINED – 1

**MINUTES**

June 11, 2013

- Vice Chairman William Foster makes a motion to accept the minutes for June 11, 2013 as presented, seconded by Member James Porter. No discussion.  
Vote:            YES – 4            NO – 0

**COMMUNICATIONS**

Copy of Planning Board Letter to Clifford & Amy Corb  
Letter from Town Manager regarding Poland Place  
Letter from Town Manager to John Simonson  
Copy of Planning Board Letter to McLand LLC.  
Municipal Seminar Invitation

**NEW BUSINESS**

Department of Transportation Sketch Plan Review – Map 15 Lot 1A

- John Cannell is representing the Maine Department of Transportation. The plans before the board are for a fifteen (15) by eighty-five (85) foot expansion of the existing garage. The expansion is required for new, larger trucks. The expansion will also include a new twenty (20) by forty (40) foot bay. The fifteen (15) foot expansion to the rear of the garage is dependent on a couple of variables. All existing aesthetics will be continued.

- Member James Porter is concerned that a fifteen (15) foot expansion will put the garage too close to the slope at the back of the building.
  - John Cannell understands that concern and informs the board that fifteen (15) feet is the maximum expansion size. Once they start to move forward they will scale the project back if necessary. They will make sure that erosion is not an issue, and that the banking is stabilized prior to construction. The lot is made up of fill from previous road projects, so the scope of the building may change once they start digging.
- Member James Porter questions the location of the septic tank.
  - John Cannell informs him that the exact location is currently not known.
- Chairman George Greenwood asks if the road construction on Route 26 has changed any of the survey information, specifically the entrance.
  - According to John Cannell the only work done was some ditching and tree trimming, everything else is the same. As far as he knows the entrance will remain on Route 26.
- CEO Nick Adams has no major concerns with the project.
- Vice Chairman William Foster makes a motion to accept the Sketch Plan application check list for the Department of Transportation, Map 15 Lot 1A as complete, seconded by Member James Porter. No discussion.

Vote:                YES – 4                NO – 0

#### Department of Transportation Site Plan Review Application – Map 15, Lot 1A

- Member James Porter makes a motion to accept the Site Plan Review application check list for the Department of Transportation, Map 15 Lot 1A, seconded by Vice Chairman William Foster. No discussion.

Vote:                YES – 4                NO – 0

- Member James Porter makes a motion to accept the Finding of Facts for the Department of Transportation, Map 15 Lot 1A as presented, seconded by Vice Chairman William Foster. No discussion.

Vote:                YES – 4                NO – 0

#### **OTHER BUSINESS**

- CEO Nick Adams informs the board of an upcoming DEP erosion control training course hosted by the town, on the 24<sup>th</sup> of October. DEP Certification is required for any contractor who will be doing more than one (1) yard of soil disturbance in Shoreland Zoning.

#### **ADJOURNMENT**

Vice Chairman William Foster makes a motion to adjourn, seconded by Member James Porter. No discussion.

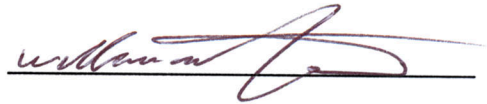
Vote:                YES – 4                NO – 0

Recorded By Alex Sirois<sup>1</sup>

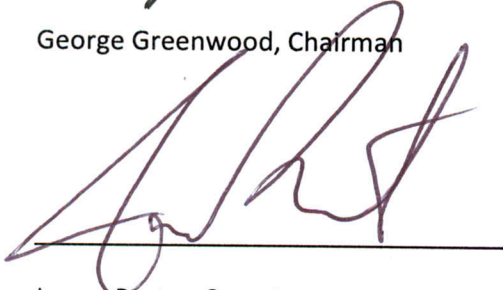
Date Approved: 8/27/2013  
Poland Planning Board



George Greenwood, Chairman



William Foster, Vice Chairman



James Porter, Secretary

Absent

Carl Duchette, Member

Absent

William Willett, Member



Dawn Dyer, Alternate Member

<sup>1</sup> THESE MINUTES ARE NOT VERBATIM. THEY ARE ONLY A SUMMARY OF THE BUSINESS THAT TOOK PLACE. FOR MORE DETAILED INFORMATION, THE TOWN OFFICE HAS THE MEETING VIDEO AVAILABLE AND ANY DOCUMENTATION SUBMITTED TO THE PLANNING BOARD REGARDING THIS MEETING.